



SOUTH
KESTEVEN
DISTRICT
COUNCIL

CABINET FORWARD PLAN
Notice of decisions to be made by Cabinet
28 August 2025 to 27 August 2026

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

The Forward Plan

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
Provisional Outturn 2024/2025 - Key Decision			
This report provides Cabinet with the details of the Council's provisional outturn position for the financial year 2024/25. The report covers the following areas: • General Fund Revenue Budget • Housing Revenue Account Budget • Capital Programmes – General Fund and Housing Revenue Account • Reserves overview – General Fund and Housing Revenue Account	9 Sep 2025	Cabinet is asked to review and recommend for approval to Governance and Audit Committee the provisional outturn for 2024/25, reserve movements and budget carry forwards.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Annual Complaint Performance and Service Improvement Report 2024/25 - Key Decision			
To present the annual complaint information and service improvement plan to cabinet	9 Sep 2025	To review and comment on the report.	Cabinet Member for Housing (Councillor Virginia Moran) Alison Hall-Wright, Director of Housing and Projects (Deputy Monitoring Officer) E-mail: A.Hall-Wright@southkesteven.gov.uk
Housing Revenue Account Provisional – Non-Key Decision			
This report provides details of the Housing Revenue Account (HRA) outturn position for the financial year 2024/25. The report covers the Revenue Budget, Capital Programmes and Reserves overview	9 Sep 2025	To review the information within.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk

Summary	Date	Action	Contact
Contract Award for Radon Remedial Works - Key Decision			
To seek approval to award a contract for Radon Remedial Works on the Council's Housing Stock	9 Sep 2025	To consider approving the contract award.	Cabinet Member for Housing (Councillor Virginia Moran) Andy Garner, Senior Project Officer E-mail: andy.garner@southkesteven.gov.uk
Contract Award for Wellington Way New Build Scheme (11 units) - Key Decision			
To seek approval to award the contract for Wellington Way scheme.	9 Sep 2025	To consider approving the contract.	Cabinet Member for Housing (Councillor Virginia Moran) Suniel Pillai, New Build Project Officer E-mail: suniel.pillai@southkesteven.gov.uk
Contract Award Report for Reactive Repairs Works to Council Properties - Key Decision			
To seek approval to enter into a contract with two contractors, for the provision of carrying out reactive repairs to properties owned by South Kesteven District Council.	9 Sep 2025	Approval to enter into contract.	Cabinet Member for Housing (Councillor Virginia Moran) Mark Rogers, Head of Service (Technical Services) E-mail: mark.rogers@southkesteven.gov.uk
Weekly Food Waste Collection Service Update - Key Decision			
To provide an update on the progress of the weekly food waste collection service rollout.	9 Sep 2025	The report asks that Cabinet approve the additional posts and associated costs which are required to support the weekly food waste collection service rollout, and recommend to Council for approval.	Cabinet Member for Environment and Waste (Councillor Rhys Baker) Kay Boasman, Head of Waste Management and Market Services E-mail: kayleigh.boasman@southkesteven.gov.uk

Summary	Date	Action	Contact
Aslackby Conservation Area Appraisal – Recommendation to Council			
In accordance with the Planning (Listed Buildings and Conservation Areas) Act 1990, The Council is required to review its Conservation Areas from time to time and to prepare and publish any proposals for the preservation and enhancement of any parts of the District that are designated as a Conservation Area. This report considers whether the Council should designate the Aslackby Conservation Area and adopt the Aslackby Conservation Area Appraisal.	9 Sep 2025	1. Recommends to Full Council the formal designation of the Aslackby Conservation Area boundary as shown in Appendix A to this report. 2. Recommends to Full Council the adoption of the Aslackby Conservation Area Appraisal, as part of the Development Plan evidence base and as a material planning consideration; and 3. Recommends that Full Council delegates the decision making to the Assistant Director of Planning to make minor changes, typographical corrections or non-material amendments to the Aslackby Conservation Area Appraisal and associated documents prior to formal publication and to undertake the necessary statutory actions to implement agreed recommendations.	Cabinet Member for Planning (Councillor Phil Dilks) Shaza Brannon, Planning Policy Manager E-mail: shaza.brannon@southkesteven.gov.uk

Summary	Date	Action	Contact
Ropsley Conservation Area Appraisal – Recommendation to Council			
In accordance with the Planning (Listed Buildings and Conservation Areas) Act 1990, The Council is required to review its Conservation Areas from time to time and to prepare and publish any proposals for the preservation and enhancement of any parts of the District that are designated as a Conservation Area. This report considers whether the Council should designate the Ropsley Conservation Area and adopt the Ropsley Conservation Area Appraisal.	9 Sep 2025	Cabinet is recommended to: 1. Recommend to Full Council the formal designation of the Ropsley Conservation Area boundary as shown in Appendix A to this report. 2. Recommend to Full Council the adoption of the Ropsley Conservation Area Appraisal, as part of the Development Plan evidence base and as a material planning consideration; and 3. Recommend that Full Council delegates the decision making to the Assistant Director of Planning to make minor changes, typographical corrections or non-material amendments to the Ropsley Conservation Area Appraisal and associated documents prior to formal publication and to undertake the necessary statutory actions to implement agreed recommendations.	Cabinet Member for Planning (Councillor Phil Dilks) Shaza Brannon, Planning Policy Manager E-mail: shaza.brannon@southkesteven.gov.uk

Summary	Date	Action	Contact
Finance Update Report – April to July 2025 - Key Decision			
To present the Council's year end forecast for the financial year 2025/26 as at the end of July. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account	9 Sep 2025	Cabinet would be asked to consider noting the report.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Local Government Outcomes Framework - Key Decision			
To inform Cabinet on the government's proposed draft Local Government Outcomes Framework and Council's proposed response to the consultation.	9 Sep 2025	To consider approving the Council's submission to the government consultation on the draft Local Government Outcome Framework.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Charles James, Policy Officer E-mail: charles.james@southkesteven.gov.uk
People Strategy 2025-2028 – Non-Key Decision			
To consider any recommendation from Employment Committee on adopting a new strategy for 2025-2028.	9 Sep 2025	To consider approving the Strategy.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Fran Beckitt, Head of Service – Human Resources and Organisational Development E-mail: fran.beckitt@southkesteven.gov.uk
Mobility Vehicle Policy – Non-Key Decision			
To present the Mobility Vehicle Policy to Cabinet having been recommended by the Housing Overview and Scrutiny Meeting held on 17 March 2025.	7 Oct 2025	To consider agreeing the Policy.	Cabinet Member for Housing (Councillor Virginia Moran) Alison Hall-Wright, Director of Housing and Projects (Deputy Monitoring Officer) E-mail: A.Hall-Wright@southkesteven.gov.uk

Summary	Date	Action	Contact
Contract Award for Caged Vehicle Procurement - Key Decision			
This report seeks approval to award contracts for the procurement of various vehicles including caged vehicles and sweepers.	7 Oct 2025	That Council approve the award of the contracts.	Cabinet Member for Environment and Waste (Councillor Rhys Baker) Kay Boasman, Head of Waste Management and Market Services E-mail: kayleigh.boasman@southkesteven.gov.uk
Customer Experience Strategy 2025 to 2028 - Key Decision			
To present the Customer Experience Strategy 2025 to 2028 to Cabinet for recommendation to Council	7 Oct 2025	Recommendation to Council	Cabinet Member for People & Communities Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community) E-mail: claire.moses@southkesteven.gov.uk
Corporate Asset Management Strategy Review - Key Decision			
To review and update the Corporate asset Management Strategy 2022-2027, ensuring the strategy is in accordance with SKDC current priorities and objectives.	7 Oct 2025	To consider adopting the updated Corporate Asset Management Strategy 2022-2027 (as amended Sept 2025)	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver) Gyles Teasdale, Head of Property and ICT E-mail: g.teasdale@southkesteven.gov.uk
ICT Strategy and ICT Cyber Strategy – Non-Key Decision			
Updated ICT Strategy and new ICT Cyber Strategy	7 Oct 2025	To consider approving publication of the Strategies	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver) Gary Andrew, IT Services Manager E-mail: g.andrew@Southkesteven.gov.uk

Summary	Date	Action	Contact
Repairs and Voids Materials Contract - Key Decision			
To seek approval to enter into a new contract with a supplier of materials for our internal works teams.	4 Nov 2025	To seek approval to enter into a new contract with a supplier of materials for our internal works teams.	Cabinet Member for Housing (Councillor Virginia Moran) Mark Rogers, Head of Service (Technical Services) E-mail: mark.rogers@southkesteven.gov.uk
Facilities Management Contract - Key Decision			
To obtain authority to enter in to the recently tendered Facilities Management Contract for SKDC's Corporate Assets.	4 Nov 2025	To provide authority to enter in to the recently tendered Facilities Management Contract for SKDC's Corporate Assets.	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver) Gyles Teasdale, Head of Property and ICT E-mail: g.teasdale@southkesteven.gov.uk
Finance Update Report – April to September 2025 - Key Decision			
To present the Council's year end forecast for the financial year 2024/25 as at the end of September. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account	2 Dec 2025	Cabinet would be asked to note the update.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Discretionary Council Tax Payment Policy 2026/27 – Non-Key Decision			
To provide an update on Discretionary Council Tax Payment (DCTP) expenditure and requests Cabinet approves the policy for 2026/27.	2 Dec 2025	To consider approving the Policy.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community) E-mail: claire.moses@southkesteven.gov.uk

Summary	Date	Action	Contact
Discretionary Housing Payment Policy 2026/27 – Non-Key Decision			
To provide an update on Discretionary Housing Payment (DHP) expenditure and requests Cabinet to approve the policy for 2026/27.	2 Dec 2025	To consider approving the Policy.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community) E-mail: claire.moses@southkesteven.gov.uk
Council Tax Base 2026/27 - Key Decision			
To explain the Council Tax Base for 2025/26 in accordance with relevant statutory requirements	2 Dec 2025	To consider recommending to Council	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community) E-mail: claire.moses@southkesteven.gov.uk
Lease to Grantham Town Football Club – Non-Key Decision			
The granting of a lease and delegation of authority to the Deputy Chief Executive in consultation with the Cabinet Member for Culture and Leisure to enter into it	2 Dec 2025	To consider entering into a lease.	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes) Karen Whitfield, Assistant Director – Leisure, Culture and Place E-mail: karen.whitfield@southkesteven.gov.uk
Budget Report for 2026/2027 including Indicative Budgets for 2027/2028 and 2028/2029 - Key Decision			
To present the Budget report.	15 Jan 2026 10 Feb 2026	To present the Budget report at a number of committees in the lead up to the Budget Council in February 2026.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Richard Wyles, Deputy Chief Executive and Section 151 Officer E-mail: r.wyles@southkesteven.gov.uk

Summary	Date	Action	Contact
Localised Council Tax Support Scheme 2026/27 - Key Decision			
This report reviews the responses to the public consultation of the Council's Local Council Tax Support Scheme 2026/27, along with the recommendations from the meeting of the Finance and Economic Overview and Scrutiny Committee which took place on 18 November 2025.	15 Jan 2026	To consider recommending to Council.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community) E-mail: claire.moses@southkesteven.gov.uk
Fees and Charges Proposals 2026/27 - Key Decision			
To set out the Fees and Charges to be introduced for the financial year 2026/27	15 Jan 2026	Cabinet is asked to Recommend to Council the Fees and Charges for 2026/27	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Finance Update Report – April to December 2025 - Key Decision			
To present the Council's year end forecast for the financial year 2025/26 as at the end of December. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account	10 Feb 2026	To review and note the report.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk